

**Regular Meeting**  
**Board of Directors South Central Calhoun County WCID #1**  
**April 29, 2021**

**A Regular Meeting of SOUTH CENTRAL CALHOUN COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #1 (SCCCWCID#1) Board of Directors was held on Thursday, April 29, 2021, at the Magnolia Beach VFD Headquarters & Training Building, 873 Margie Tewmey Rd., Magnolia Beach, Calhoun County, Texas.**

**MINUTES**

**1. Call to Order:**

President Tamera Atkins called the meeting to order at 9:00 a.m. In attendance were Directors Tamera Atkins, Ester Mayne, Richard White, Mickey Ardoin and Windell Durant.

**2. Reading of Minutes:**

Director Atkins read the March 25, 2021 Regular Meeting Minutes. Director Ardoin made a motion to approve the minutes as read. Director White seconded the motion. All approved and the motion was passed.

**3. Recognize Visitors, if any:**

There were no visitors.

**4. Discuss, Consider, and Take Possible Actions on Plant/Lift Station Status and Needs:**

Wastewater System: Discharge & disinfect 451,000 gal. 23 cl2 effluent samples taken. 20 lbs. of gas cl2 used. 23 cl2 effluent samples collected. Weekly effluent samples collected on 3/2, 3/9, 3/17, 3/22, 3/30. DMR submitted 4/19/2021, 0 exceedances. Highest 30-minute settling test 500 of 1,000.

Status & Update: On 3/4 repaired cl2 contact chamber #1 air line. On 3/16 changed backflow preventer. On 3/5 met with G&W to discuss Clarifier issues. On 3/19 swapped cl2 tanks and unclogged screen to cl2 pump.

TCEQ Investigation Update: To achieve compliance we have done the following:

- On 3/31 Alamo Lift Station pump down and cleanout with Stafford vacuum and transfer to SCCC treatment facility.
- As of 3/22 we have adjusted from 2-point ph calibration to 3-point calibration using ph buffer 4, 7, and 10.
- Still needed is to submit July 2020 DMR. We have the lab results but no daily discharge or flow records to complete the process.

**5. Discuss Update on Clarifier Replacement:**

The Clarifier did go down. PEECO came out and got it up again. All parts for the new Clarifier are still a few weeks out. Darren Gann will follow-up with PEECO soon.

**6. Discuss Update on Manholes:**

Director Atkins met with Phillip Gonzalez and is waiting for his bid.

**7. Discuss Update on Annual Audit:**

Noel Snedeker from Taft is currently engaged. The cost should be less than 6K unless there are issues. His plan is to meet the TCEQ deadline.

**8. Discuss Update on Compliance Audit:**

We received the official letter from TCEQ Enforcement Group. Our response deadline is May 15<sup>th</sup>. The notable finding is the DMR not submitted for July 2020.

**9. Discuss Update on Roto Rooter Bill:**

The bill was \$1,232 which included a 4 hour credit. The bill has not been paid because they have not submitted the camera view films.

**10. Discuss Update on Elections:**

Roberts, Odefey, Witte and Wall, LLP from Port Lavaca have been engaged. Director Atkins provided the details asked for to Sandra Witte. She will assist us to get into compliance. The fee will be \$300 per hour.

**11. Discuss Update on Magnolia Beach RV Park Contract:**

Donna Grafe-Tucker with Walker Keeling said the current contract is good until a new one is in place. The new owner, Dan Lisburger, is working with TXDOT to get a new right-of-way contract. Once finished, we will complete the contract with him. He has also inquired about installing a dump station.

**12. Discuss, Consider, and Take Possible Actions on Customer Additional Taps, Delinquent Accounts, Disconnections, and Liens:**

Additional Taps – 2

Delinquent Accounts – 5

Disconnections – 0

Liens – 0

There are issues with non-payment by Billy Poppell who is selling his house to David Hall. Gulf Coast Title Company has agreed to deduct our fees from the closing proceeds.

**13. Discuss Update on Rate Study:**

William White from the Texas Rural Water Authority (TRWA) is coming May 25<sup>th</sup> to assist in creating the rate study numbers.

**14. Review and Approve Financials for March 2021:**

There were no financials prepared for March.

**15. Review and Approve Employee Expenses and Reimbursements:**

Director Mayne had mileage of \$336 for March and April. Director White performed 2 site inspections for a total of \$300. Director Ardoin made a motion to pay the vouchers as submitted. Director Mayne seconded the motion. All voted yes and the motion passed.


**16. Open Discussion:**

Director Atkins is working with the Texas Municipal League to increase our insurance coverage on the plant and to add a "Director Error and Omission Policy". This policy can assist in paying legal fees up to \$1Million. Our current insurance on the plant is \$276K.

Director Atkins also provide the Board with a schedule of meetings chart for the remainder of the year.

**17. Adjourn Meeting:**

President Atkins adjourned the meeting at 9:50 a.m.



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Windell Durant  
Secretary, Board of Directors